**Community Service Letter of Recommendation (Details Changed)**

To Whom It May Concern,

I am writing wishing to extend my wholehearted recommendation for Hanna Vonn to be accepted into your law school.

I first met Hanna when I interviewed her for the position of Christmas Kettle Coordinator. She began the role in October of 2020, but due to the COVID-19 pandemic, the program was unfortunately disbanded that December. I also had the pleasure of being Hanna’s supervisor when she first volunteered at our local foodbank in August of 2021. In that role, her duties included meeting clients at the door and obtaining information regarding any specialist dietary needs they had and the size of their family, before preparing their food bags and hygiene supplies and loading them into the client’s vehicle or delivering them to their homes. She also helped keep the pantry clean and orderly, unloaded shipments of food, and organized the storage area.

Hanna impressed me greatly during our time working together. She is extremely hardworking and displays great determination and resilience. Being immensely compassionate, she is also one of the pillars of our community, a natural leader with a deep commitment to serving others. This was more than evident in her work overseeing the Christmas Kettle. In her role as Kettle Campaign Coordinator, Hanna ensured that the campaign ran smoothly in order to maximize donations through the coordination of the schedules of the Kettle volunteers. Outreach was severely affected due to the pandemic, so she was left with no choice but to come up with creative ways in which to achieve our desired outcomes, such as how to recruit other volunteers and expand the project. This included reaching out to social media influencers, offering raffles, and connecting with other non-profits.

Our community expressed strong appreciation for Hanna’s selfless contribution during the pandemic. In her role as Christmas Kettle Coordinator, she provided PPE training to volunteers and workers who participated in our program which was designed to help families that were negatively impacted by the pandemic. Hanna knew that the need of the community was greater than that of the individual, and acted accordingly and without reservation.

Hanna is a highly organized individual who carries out her duties with the utmost diligence. The Salvation Army experienced an overwhelming amount of donations from food banks, neighboring communities, and churches during a Thanksgiving weekend. I personally requested that Hanna come in and organize the back storage pantry - a project that would take several weeks. She had to sort out food based on expiry date, throwing away any item that had past it, and figuring out how to organize the pantry for easy use and access. When a shipment arrived, she would take inventory of all goods, ensuring to refrigerate dairy and meat products immediately, and that everything was put away correctly to avoid slips and falls.

Hanna was constantly praised for her work ethic. As a coordinator she was engaged in a plethora of different outreach methods. As we were in short supply of volunteers and other workers, she had to be creative and put time and effort into finding new ways to recruit more workers. She decided to specifically target post-secondary schools to determine if high school students had a desire to obtain their community service hours from The Salvation Army. She was extremely successful in acquiring the number of volunteers and workers needed to sustain the program.

Hanna is very enthusiastic, and that enthusiasm is certainly contagious. She is well-liked and respected by all she comes in contact with. All of the other staff here would look forward to seeing her, and she brought a positive energy wherever she went. She went out of her way to help anyone that needed it, and would stay as long as was needed to ensure that all work was completed on time.

I was also very impressed by Hanna’s communication skills. She expresses her thoughts and ideas in a clear and concise manner, and is an exceptionally strong writer. She is still the first person I go to if I need any documents drafted.

Hanna is a loyal and trustworthy individual. She understands the importance of keeping the confidentiality of individuals, whether they be fellow staff members or clients. She ensured that any files or information that was deemed private was stored correctly, and only those who had authorization could access them. I believe this is an extremely important trait for a lawyer to possess.

I cannot recommend Hanna highly enough for acceptance into your law school. She has truly been one of the best staff members I have ever had, and she will certainly be missed. I have no doubt that she be a brilliant lawyer, and I wish her the very best in her chosen career. I am certain that it will be a bright one.

Faithfully,

Pastor Felix Collins

The Salvation Army